

**250 Committee Meeting Minutes**  
**Public Safety Complex**  
**July 5, 2016**

Present: J. Allen, S. Bugbee, C. Kustra, P. Stetson, B. Seeley, M. Kelsey, L. Gund, A. Gasowski.  
Guest: E. Sawtelle, C. Pratt

Meeting called to order at 9:10 am. Minutes from June 28<sup>th</sup> meeting approved as written.

Scott confirmed the bus for 7/16 from 11-6 PM. Their invoice will be submitted after the event. Scott reported that Rochester Motorsports has donated a 4-wheeler for weekend.

Scott provided a copy of the site map, locating all activities at LRP. Boy scouts will handle trash both days. Handicap parking, antique cars and staff will be the only parking allowed in the parking area at the front of the park. Emergency vehicles are to be parked on the opposite side.

Town of Lee IT folks will set up Town Hall viewing station with sound equipment. Scott will ask if IT can set up a camera to video the parade at that same location.

D. Ervin will leave sound equipment at Pavilion for other afternoon performers.

Purchase of event vests, trophies and ribbons for parade was approved for up to \$500.

Motion to approve D. Babcock invoice (\$500) for music carried.

Erick and company are set to move Bummer Wheels on Tuesday, July 12.

July 12<sup>th</sup> Safety meeting was then moved until July 11<sup>th</sup> at 8 AM. Mandatory attendance. 250<sup>th</sup> Committee meeting to follow. Scott will publish and reserve room.

E-Crier will publish categories for trophies. Parade committee developing form for judging.

Purchase of 4 banners for use on the mast tree and in the parade was approved. Scott.V2 will coordinate to get them printed.

\$200 was appropriated to print 300 copies of Event Program. Laura collecting all the information and will compile booklet.

Jan and Clara will meet with Ron Cole for interview on 250<sup>th</sup> for Fosters. Brian will do PSA to Radio Stations.

With no childrens' games on the 16th needing prizes, Candace will instead sponsor \$200 for passport prizes to be awarded at the closing ceremonies.

Scheduling for 250<sup>th</sup> booth needs to be finalized. Fred will man during parade. Fred and Clara will set up right after 8:30 meeting. Scott will drop off souvenirs along with Fred and monitor (so the Tree cutting video/Webster Wheel history can be viewed at the booth). Clara will be at the booth throughout the day. Penny 11-1. Sunday coverage will be handled by Clara, Laura, Jan and Marian.

Birthday cake (full sheet) for August 9th Ice Cream Social was approved. Jan will order, Clara will pick up and serve.

Next meeting Monday, July 11 following 8:00 am mandatory safety meeting.

Meeting adjourned 11:36 am.

Respectfully submitted - Clara Kustra